



respect - Communication - Integrity - Teamwork - family

## UTILITY LOCATOR

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**DEPARTMENT/DIVISION:** Public Works/Water

**GRADE:** 5

**GROUP:** AFSCME

**FLSA STATUS:** Non Exempt

**EFFECTIVE DATE:** July 1, 2011

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### **SUMMARY**

This is a semi-skilled position with the primary responsibility of locating and marking City underground facilities. The person in this position must demonstrate a high degree of responsibility and accomplish assigned tasks independently with minimal supervision. All locating must conform to ORS 757.541, OSHA Rule 1926.651, and any other applicable Federal, State or local regulations.

### **EXAMPLES OF DUTIES**

Duties may include but are not limited to the following:

Completes locates of all City infrastructure including water lines, sewer lines, geothermal lines and street light power lines.

Responds to all underground utility locate requests, marking where work will be done by the City Utilities Department;

Marking where City utility lines are located for other companies or private parties when an excavation is to be performed;

Maintain all underground utility locate marks on City excavation sites.

Maintain all records pertaining to underground utility locate requests and completed locates.

Evaluates water service lines and meter settings;

Measures and maps utility service lines and meters;

Act in the absence of Water Warehouse Coordinator completing inventory and work order management system tasks including record keeping and data management.

Performs a variety of related and routine custodial tasks as assigned.

## **KNOWLEDGE, SKILLS AND ABILITIES**

Completion of standard high school education (or equivalent) and three (3) months experience as a locator. Must possess and maintain a valid Oregon Driver's License. Must possess a mechanical aptitude, good judgment, and be dependable and in good health. Must be able to read maps and interpret mapped information correctly. Must possess the ability to establish and maintain good working relationships with co-workers and the general public.

### **Desire:**

Experience with underground locating equipment and processes .

## **PRE-EMPLOYMENT**

Job offers for this position are contingent on the individual passing a pre-employment drug screen.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to use hands to finger, handle, or feel objects, tools, or controls. The employee frequently is required to reach with hands and arms. The employee is frequently required to stand, walk, sit, stoop, kneel, crouch, or crawl; and talk or hear.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions and is exposed to fumes or airborne particles.

The noise level in the work environment is usually moderate.

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The City of Klamath Falls is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City of Klamath Falls will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

