



Lead Lifeguard

DEPARTMENT/DIVISION: Public Works/Development Services

GRADE: N/A - \$13.00 - \$14.00 per hour

GROUP: Non-Represented/Part-Time/Temporary Seasonal – No Benefits

FLSA STATUS: Non-Exempt

EFFECTIVE DATE: May 2019

SUMMARY

An employee in this position works under the immediate supervision of the Pool Supervisor. The employee is responsible for ensuring patron safety by proactively enforcing the policies, rules, and regulations of Ella Redkey Pool. Position is subject to varied schedules and primarily consists of nights and weekends.

EXAMPLES OF DUTIES

- Assigned duties for daily operations of the facility and programming
- Enforces Pool policies, rules, and regulations
- Assists with conflict resolution and problem-solving for issues arising with patrons and assigned staff
- Assists with planning and facilitation of special events and programs
- Assists with coordination of all staff training events
- Ensures patron safety
- Provides emergency care and treatment as needed
- Demonstrates professionalism at all times - especially in punctuality, responsibility, personal appearance, respectful communication, and customer service
- Creates a safe, positive, and enjoyable environment for staff and patrons
- Maintains water quality by performing chemical and temperature checks as required by standards and regulations addressing levels as needed
- Prepares accident/incident reports and required paperwork
- Knowledgeable of facility programs and able to convey information to patrons
- General maintenance of locker rooms and facility, cleans deck and locker rooms
- Other duties as assigned by supervisor

SUPERVISORY RESPONSIBILITIES

This is a non-supervisory position. Incumbents in this position may act as a lead worker and direct activities of Lifeguards, Instructors, Cashiers, and volunteers.

QUALIFICATION REQUIREMENTS

Education and/or Experience:

Required: High School diploma or general education degree (GED). At least three years' experience as a Lifeguard.

Preferred: BS/BA in Recreation or Physical Education and two years of experience with demonstrated skill in organizing and implementing leisure activities. Equivalent work experience may be substituted for education. Two years relevant experience includes: 1) experience in developing aquatic and recreational programs; 2) customer service training and experience; 3) experience providing swim lessons, water aerobics, and/or masters' coaching.

LICENSE/CERTIFICATIONS:

Required: American Red Cross Lifeguard Certification (includes CPR, AED, First Aid and Lifeguarding).

Preferred: Lifeguard Instructor (LGI) Certification, Aquatic Facility Operator (AFO) or Certified Pool Operator (CPO) Certification, Group Exercise or Aquatic Exercise Instructor Certification, American Swim Coaches Association (ASCA) Level 2 Coaching Certification, Water Safety Instructor (WSI) or other National Lesson Instruction Certification, National Aquatic Management School Certification or course completion, CPR and First Aid Certification. Bloodborne Pathogens Training.

PRE-EMPLOYMENT

Job offers for this position are contingent on the individual passing a background investigation and pre-employment drug screen.

KNOWLEDGE, SKILLS AND ABILITIES

The requirements listed below are representative of the knowledge, skills and/or abilities required.

Knowledge of:

Pool safety rules and regulations including lifeguarding and equipment used for patron safety and rescue; facility emergency action plan and procedures; water quality standards, testing, and adjustments; competitive swim strokes; handling money/cash register/office equipment/phone system; basic math, spelling, and English grammar.

Skill in:

Demonstrating authority within policy; dealing with large groups of people in stressful situations; remaining friendly and helpful at all times.

Ability to:

Communicate effectively both orally and in writing. Work independently. Identify and prevent workplace hazards; perform basic clerical skills; maintain appropriate appearance at all times; multi-task; manage conflict.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to stand, walk, use hands to finger, handle or feel objects, tools, or controls; reach with hands and arms; and talk or hear on a frequent to continuous basis.

The employee frequently is required to stoop, kneel, crouch, or crawl. The employee is required to sit and climb or balance.

The employee must regularly lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works at a swimming pool in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, extreme heat, risk of electrical shock, and vibration.

The noise level in the work environment is usually loud.

The City of Klamath Falls is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City of Klamath Falls will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.