



City of Klamath Falls Supporting Sponsorship Grant Application

Supporting sponsorship funding is intended to demonstrate the City's support for community partners that exceed one event and that are physically located in City limits.

Eligibility: Any nonprofit organization that provides organized cultural or similar events serving Klamath Falls may request Sponsorship funding from the City. Eligibility is limited to organizations located within City limits.

Application: Eligible entities seeking sponsorship funding shall submit a completed Supporting Sponsorship Funding Application to the office of the City Manager by the due date listed on the website.

No sponsorship shall exceed \$10,000, and an organization may only receive one sponsorship per calendar year (no in-kind funding requests will be considered).

Part One – General Information

Organization Name: _____

Event Name: _____

Address: _____

Phone: _____ Website: _____

Contact Person (Name & Title): _____

Phone: _____ Email: _____

Amount of Funding Requested: _____

Part Two – Project Specifics (Please attach a separate document)

- 1) DESCRIPTION. Provide a brief and clear description of your events, including but not limited to: dates, time period, etc. (no more than 500 words, typed).
 - a. If the City has provided funding for your events in prior years, please indicate the date of previous applications/requests, the name of the event, description of what the funds were used for, and the dollar amount that was funded.

- 2) PURPOSE. Describe your objectives. More than one objective may be identified.
- 3) OUTCOME/BENEFIT. What is expected to result from these events? Describe how an accurate record of this was obtained and will be maintained. Also, using the objectives listed in #2 above, describe how the proposed events are providing a benefit to the City/community? (no more than 500 words, typed).
- 4) LEVERAGING OF FUNDS. What is the total cost? How much of this is the City being asked to fund? Does your organization have any other funds or funding commitments to assist in financing the events?
- 5) SUSTAINABILITY. In almost all cases, the City's support of an outside organization should be considered a temporary or one-time commitment. Does your organization have a plan to become financially self-sustaining?
- 6) SCHEDULE. Provide a schedule indicating when funds will be needed, when the events are to be implemented, and when they will be completed. Funds will be available after July 1, 2026.

By signing this document, I certify that I will only use the City funds for what has been outlined in this application.

Signature: _____

Date: _____

If approved, the applicant must provide a summary of the award, no later than 30 days after the end of the program/project.