

CITY OF KLAMATH FALLS FEE SCHEDULE

Effective: February 4, 2025





CITY OF KLAMATH FALLS FEE SCHEDULE

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AIRPORT

Security Badge/Key	Fingerprinting for CHRC	\$ 35.00
	Security Threat Assessment	\$ 5.00
	Security Key Deposit	\$ 30.00
	Security Badge Deposit	\$ 50.00
	Security Badge Renewal	\$ 10.00
Landing Fees/Signatory	This rate applies to all aircraft over 12,500 lbs that are operated by an entity that has a lease or use agreement with the City of Klamath Falls	Per negotiated agreement
Landing Fees/Non-Signatory	This rate would apply to all aircraft over 12,500 lbs not covered under the Signatory Landing Fee	\$2.00 per 1,000 lbs. of aircraft landing weight
Fuel Flowage Fee	Per gallon of fuel dispensed on airport	\$ 0.08
Aircraft/Tiedown Parking Fee	Fees related to the parking of aircraft	Rate compatible with the FBO
Aircraft Hangar Fee	Fees related to the storage of aircraft in City owned hangars	\$200 / month
Fuel Sale Fees	Charge on aviation fuel pumps located at the Airport, operated by the city	No active fee
Landing, Building and Improvement Lease Rates	Related to the property owned by the City at the Airport	Per negotiated agreement
Commercial Activities and Concessions	Related to commercial activity and concessions conducted at the Airport	Per negotiated agreement
Inspection Fees	Fees to determine compliance with local, state or federal regulatory compliance for buildings and facilities. The fee may include inspection by entities and agencies other than the city for approved improvements.	No active fee
Vehicle and Equipment Parking Fees	Fees for short and long-term vehicle and equipment parking at the Airport	No active fee
Customer Facility Charges	The charge imposed to a specific concessionaire by a written agreement to fund specific construction or operational costs. The contract for the change may create the ability to use a specific facility.	Per negotiated agreement
Airport Ramp Fee	\$200 / day for the entire Northeast apron or prorated for a portion not less than ¼ of the ramp. Contact Airport Director for an agreement.	

CITY RECORDER

Public Record Requests \$25.00*

* Public Records Requests that are handled by staff within a 1-hour timeframe and with releasable electronic records are subject to a standard \$25 Fee. The only request exceptions will be determined by staff, per the applicable state statute. For Public Records Requests that take more than 1-hour to process/complete they will be subject to the cost of staff time and material expenses and will be handled via Administrative Policy AD-02-003.

PARKS

Reservable Spaces

Covered Picnic Area/Pavilion; Marina Pavilion; Moore Park Picnic Area A or B; Lawn Area, Sports Field or All Other Park Spaces	Full Day Use	\$ 75.00
	Half Day Use*	\$ 50.00

* Half Day Use: 7am to 1pm or 2pm to 7pm



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Long-Term or Recurring Events

All Long-term or Recurring Events Lasting for or recurring over greater than 48 continuous hours Use Agreement Required

Special Events (150+ people)

151-250 people	Non-Profit Organization	\$ 150.00
	All Others	\$ 200.00
251-500 people	Non-Profit Organization	\$ 175.00
	All Others	\$ 300.00
501-1000 people	Non-Profit Organization	\$ 450.00
	All Others	\$ 650.00
1001 + people	Non-Profit Organization	\$ 500.00
	All Others	\$ 750.00

Ella Redkey Pool

	<i>Adult</i>	<i>Military/First Responders/Hospital Workers/ School Workers/Student/Seniors (60+ years of age)</i>	<i>Youth (3-17 years)</i>
Lap/Aqua Memberships	Monthly	\$ 55.00	\$ 40.00
	10 visits	\$ 60.00	\$ 45.00
	3 Month Pass	\$ 145.00	\$ 115.00
	Annual	\$ 525.00	\$ 385.00
	Drop in	\$ 7.00	\$ 5.00

	<i>Adult</i>	<i>Military/First Responders/Hospital Workers/ School Workers/Student/Seniors (60+ years of age)</i>	<i>Youth (3-17 years)</i>
Open Swim Memberships	Drop In	\$ 5.00	\$ 4.50
	1 Month	\$ 40.00	\$ 35.00
	3 Months	\$ 100.00	\$ 85.00

Family Swim Pass				
During Open Swim in the Summer Months				
	1-Month		3-Month	
4 or less	\$120	4 or less	\$340	
5 Members	\$150	5 Members	\$430	
6 Members	\$180	6 Members	\$520	
7 Members	\$210	7 Members	\$610	



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Lessons and Rentals

Group Swim Lessons	Per child/1-week session	\$ 30.00
Private Swim Lessons	Per child/30 minutes	\$ 20.00
Lap Lane Rental Fee	Per hour, per lane	\$ 9.50
Locker	Per month/Per year	\$ 10 / \$100

Party Fees - During Open Swim

Open Swim Party	Max number of 20 people (per hour rate)	\$ 50.00
- Private (2 lifeguards)	Max number of 25 people (per hour rate)	\$ 125.00
- Private (3 lifeguards)	Max number of 50 people (per hour rate)	\$ 170.00
- Private (4 lifeguards)	Max number of 80 people (per hour rate)	\$ 210.00
- Private (5 lifeguards)	Max number of 120 people (per hour rate)	\$ 250.00
- Private (6 lifeguards)	Max number of 160 people (per hour rate)	\$ 300.00

Linkville Cemetery

Inspection Fee	\$ 110.00
Marker Inspection	\$ 110.00

POLICE AND CODE ENFORCEMENT

Uniform Housing Inspection

Only for Repeat Inspection(s) Beyond Original Due Date	\$ 30.00
Demolition and Underground Storage Tank Site Inspection	\$ 50.00
Multiple Storage Tanks Site Inspection	\$ 75.00

Police Records

Police Report	\$35.00
Electronic Media	\$40.00
False Alarms (per City Code section 8.720)	\$100.00



CITY OF KLAMATH FALLS FEE SCHEDULE

PUBLIC WORKS/DEVELOPMENT SERVICES

Engineering Fees

1. Dedicated Infrastructure Construction

Cost of Improvement(s)	Plan Review/Permitting Administration/Inspection Fees
\$0 to \$2,500	\$375¹
\$2,501 to \$10,000	\$375 + 11% over \$2,500
\$10,001 to \$20,000	\$1,200 + 9% over \$10,000
\$20,001 to \$50,000	\$2,100 + 8% over \$20,000
\$50,001 to \$80,000	\$4,500 + 7% over \$50,000
\$80,001 to \$100,000	\$6,600 + 6% over \$80,000
\$100,001 to \$300,000	\$7,800 + 5% over \$100,000
\$300,001 to \$500,000	\$17,800 + 3% over \$300,000
\$500,001 to And Over	\$23,800 + 1% over \$500,000

¹ The base fees are due upon first Engineering Plan Review submittal. At the time of submittal, the applicant must also submit a preliminary Engineer's Estimate or licensed contractor bid of costs associated with proposed dedicated infrastructure.

*The above fees are based on an engineer's estimate or licensed contractor bid. A standard level of care for inspection services is included within the fee. Additional services for reinspection of construction activities may be billed on an hourly rate. **Note:** Voluntary curb and sidewalk replacement is free.*

2. Erosion and Sediment Control Fees

<50 cubic yards of fill or excavation	FREE
50 - 250 cubic yards of fill or excavation (small sites)	\$ 260.00
>250 cubic yards of fill or excavation (large sites)	\$ 460.00

3. Transportation, Storm Water, and Other Related Fees

- Transportation – **\$510 base fee¹ + \$3,555*** deposit if required.
- Private storm water – **\$350 base fee¹ + \$1,500*** deposit if required.
- Other (Utility modeling, Geotech review, etc.) – \$2,500* deposit if required
- Variance reviews for city engineering standards – \$340 per infrastructure
- Revocable license & encroachment permit review – \$145 (*applicant takes charge of recording services*)
- Obstruction of public way permit review – FREE

¹ The base fees are due upon first Engineering Plan Review submittal. At the time of submittal, the applicant must also submit a preliminary Engineer's Estimate or licensed contractor bid of costs associated with proposed dedicated infrastructure.

**Monetary deposit or execution of a cost recovery payment agreement is required in the event that a third-party consultant review is deemed necessary. Consultant invoices will be increased by 5% for administrative processing.*



CITY OF KLAMATH FALLS FEE SCHEDULE

Planning Application Fees

Annexation	\$ 500.00
Appeals (per appeal)	Same as original application fee
Change of Zone	\$ 2,000.00
Conditional Use Permit	\$ 1,000.00
Condominium Plat, Tentative	\$ 350.00
Condominium Plat, Final (fee + \$25 per building)	\$ 350.00
Design Review, Major	\$ 750.00
Design Review, Alternate Pathway	\$ 100.00
Design Review, Minor	\$ 300.00
Fence Permit	FREE
Fence Variance, Major	\$ 100.00
Fence Variance, Minor	\$ 50.00
Flood Hazard Permit	\$ 175.00
Nonconforming Use Exception	\$ 175.00
Partition, Tentative	\$ 750.00
Partition, Final	\$ 200.00
Property Line Adjustment	\$ 500.00
Residential Plan Check (new-up to 4 units)	\$ 100.00
Residential Plan Check (addition and site alterations)	\$ 50.00
Revocable License and Encroachment Permit - Applicant takes charge of recording services -	\$ 145.00
Short-Term Rental Permit	\$ 100.00
Subdivision, Tentative - 20 lots or less—flat fee; 21 or more—fee plus \$15/extra lot after 20 -	\$ 1,500.00
Subdivision, Final	\$ 300.00
Sign Permit	\$ 75.00
Text Amendment	\$ 1,500.00
Urban Growth Boundary Amendment	\$ 2,000.00
Vacation	\$ 600.00
Variance, Major	\$ 750.00
Variance, Minor	\$ 300.00
Zoning Verification Letter	\$ 100.00

Staff Hourly Billing Rates

Public Works Director	\$ 105.00
Development Services Director	\$ 105.00
City Engineer	\$ 95.00



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	Associate Engineer	\$ 85.00
	Assistant Engineer	\$ 80.00
	Graduate Engineer	\$ 65.00
	Senior Engineering Technician	\$ 65.00
	Engineering Tech II	\$ 60.00
	Engineering Tech I	\$ 55.00
	Planning Manager	\$ 80.00
	Associate Planner	\$ 60.00
	Planner	\$ 55.00
	Planning Assistant	\$ 50.00
	Administrative Assistant	\$ 45.00
	<i>Note: These rates are only used on projects that require more than three hours of staff time</i>	
Map Fees	Zoning	\$ 20.00
	Ward	\$ 20.00
Demolition	Demolition Commercial	FREE
	Demolition Residential	FREE
Various/Misc. Permits	Circus, Menagerie, Carnival (per day/max 6 days)	\$ 250.00
	Main Street Banner Permit	\$ 300.00
	Parade Permit	\$ 75.00
	Residential Truck Parking Permit	\$ 25.00
	Right-of-Way Parking Permit (landscape strip)	\$ 25.00
	Social Gaming Permit (per table): pay before August 1	\$ 50.00
	Social Gaming Permit-prorated for new apps (per table): Feb 1-Jul 31	\$ 25.00
	Special Event on Public Property other than a City Park	\$ 50.00
	Theatrical show using tent or temp structure. (per day/max eight days in 3-month period)	\$ 100.00
Liquor Licenses	Renewal/Temporary	\$ 35.00
	Change of Ownership	\$ 75.00
	Adding a Partner	\$ 75.00
	New Outlet	\$ 100.00
	Increase Privileges	\$ 75.00
	Change of Location	\$ 75.00



CITY OF KLAMATH FALLS FEE SCHEDULE

Business License Fees		
	Annual Business License	\$ 100.00
	Temporary Business License	\$ 25.00
	Annual Business License (if received after September 30)	\$ 75.00
	Home Occupation (only for inside City)	\$ 100.00
	Door to Door Solicitation (need Business License too)	FREE
	Vendor's Permits (need Business License too)	\$ 25.00
	New Owner	FREE
	New Location	FREE
	Change of Name	FREE
	Adding a Partner	FREE
	Annual Business License Renewal	\$ 50.00
	Renewal Home Occupation	\$ 50.00
	Transportation Network Driver (also requires parent company vehicles for hire)	\$ 50.00
	Vehicles for Hire (need insurance, Business License, and Council approval)	\$ 100.00

Late Fees - All delinquent renewals are charged 10% of total fee per month of delinquency

Downtown Parking District Fees

Annual Permit Type	Pelican Pass	Pelican Pass Plus	Maintenance Fee Only
Parking Permit Fee	\$ 60.00	\$ 140.00	\$ -
Maintenance Fee	\$ 20.00	\$ 20.00	\$ 20.00
Total Fee	\$ 80.00	\$ 160.00	\$ 20.00

Total annual permit fees are purchasable in quarterly installments. The regular pelican pass costs \$20 per quarter and the pelican pass plus costs \$40 per quarter.

Temporary Employee Permit	Per Month	\$ 15.00
	Three Months	\$ 30.00
Temporary Construction Permit	Not to exceed 30 days	FREE

"In Lieu of" Fees

Change of use	Per parking space short of CDO requirement	\$ 100.00
New Construction or Addition	Per 1000 sq. ft of gross floor area or portion added thereof	\$ 500.00

Streets Equipment Division

Sweeping/Labor, Equipment	PER HOUR	\$ 136.00
Signs/Labor, Material, Equipment	AVERAGE	\$ 165.00
Snow Haul Off (Parking Lots) Labor and Equipment	PER HOUR	\$ 240.00
Barricade, Traffic Control, Labor and Equipment	PER EVENT	\$ 1,340.00



CITY OF KLAMATH FALLS FEE SCHEDULE

Wastewater Division

Abandoning Service and Reinstating	\$ 3,475.00
Sanitary Sewer Lateral Televising (per service Lateral)	\$ 25.00
Sanitary Sewer line Televising (per foot)	\$ 0.55
Also, a charge of \$85.00 per hour (equipment costs) + labor costs (generally 2 employees) will be charged for any Sanitary Sewer line cleaning needed prior to the televising of said lines.	TBD

Water Division

Meter Installation Charge	5/8"	\$ 2,000.00
	1"	\$ 2,250.00
	1.5"	\$ 5,000.00
	2"	\$ 5,250.00

Charges vary depending on meter size. Fees based on average installation costs per meter size.

System Development Charge	Charges vary depending on meter size	
Meter Drop-in Charges for developer-installed services	Charges vary depending on meter size	
Charges for developer-installed services	5/8" & 1"	\$ 250.00
	1.5"	\$ 1,150.00
	2"	\$ 1,350.00
Fire Hydrant Installation	Developer installs in compliance with City Engineering Standards - Site Construction Permit required	FREE
Hydrant Meter Rental Fee	PER MONTH - Developer pays monthly rental fee and is billed for water usage quarterly based on hydrant meter readings submitted per request from the City. Developer also pays \$1,500.00 refundable deposit for meter.	\$ 50.00
Meter box/setting adjust to new grade established by customer	Requestor bill T&M + 15% ad-min fee upon completion. This applies to customer changing pre-existing grade (landscaping).	T&M (not to exceed above installation cost)
SDC Finance Fee	If the customer elects to finance the SDC charge, then there is a one-time administrative fee	\$ 350.00
Meter Re-Instatement	Useable service since June 1, 2002; processed through Utility Billing	\$ 75.00
	If the site has not had an active service on or after June 1, 2002, SDCs will be due; processed through City Engineering.	TBD
	If service requires a rebuild, customer will be billed for equipment, labor and material plus 15% admin fee.	TBD
Pavement/Concrete Replacement	Requestor billed in addition to above fees for new installations and adjustment of existing infrastructure.	TBD
	Backflow Test	\$ 60.00
	Meter Test	\$ 200.00

UTILITY BILLING

Damage to City Equipment	Curbstop, Ears/Damaged Meter	\$ 500.00
	Damaged Meter	\$ 250.00
	Damaged Radio	\$ 250.00
	Lock	\$ 75.00
	Clamps	\$ 25.00



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Connection Fees	Re-Instate Meter - <i>This is just for a drop in, there could be additional charges depending on the status of the service. Also see Complete Installation Fee below.</i>	\$ 75.00
	Plug Fee - <i>This fee is for customers that have had the meter removed and a plug lock installed so they cannot jumper the service. We will do this prior to abandoning the water service and only charge this fee if a customer damages the plug.</i>	\$ 100.00
	Complete Installation <i>(See Water Division's Meter Installation Charges)</i>	
	New Account Fee - <i>Charged when a customer signs for each new service; not charged for "Auto Landlord" accounts.</i>	\$ 15.00
	NSF Check Fee	\$ 35.00
After Hours Reconnect Fee	This fee is charged to customers who request reconnect or new service turned on during the weekends, after 5:00 pm Monday through Thursday, or after 11:00 am on Friday.	\$100.00
Service Fee	Charged for any delinquent account that does not pay by 4:00 pm on the due date of the late notice or payment arrangement. Also charged if the customer fails to contact the office by noon the following business day after they have been reconnected on an after-hours reconnect.	\$ 35.00

These Fees Are Effective as of February 4, 2025, Per Signatory Below

Jonathan Teichert, City Manager