





# Downtown Parks Public Use Agreement & Conditions



For Public Events & Assemblies

205 Riverside Drive, Suite F, Klamath Falls, OR 97601

KFDA events website: [www.downtownklamathfalls.org/parksandevents](http://www.downtownklamathfalls.org/parksandevents)

Please submit this completed form via email to: [info@downtownklamathfalls.org](mailto:info@downtownklamathfalls.org)

## Conditions for Public Events Held in Downtown Parks

- Downtown Park hours are as follows: April through September open 6:00 a.m. to 10:00 p.m.; October through March open 6:00 a.m. to 8:00 p.m. (City Code 9.005, ORD. 9-16).
- City Code 5.438 does not allow the use of alcohol in Downtown Parks or on public property within the City.
- Smoking, vaping and tobacco use are prohibited in City-owned parks, marinas, cemeteries and natural areas (City Code 5.448).
- No person shall create, assist in creating, continue or permit the continuance of any unreasonably loud, disturbing or unnecessary noise inside the City limits (City Code 5.318).
- No person shall intentionally cause public annoyance or alarm by using abusive language or making an abusive gesture in a public place within the City limits (City Code 5.321; ORD. 6324.1980).
- General park clean-up is the responsibility of the applicant/responsible party. All litter must be picked up during and after the event. Failure to clean the facility after use may result in denial of future use privileges.
- Pets must be leashed at all times.
- Event activities shall not block public access to the park by use of fencing or other barriers across public walkways, sidewalks or roadways. Sidewalks shall remain clear for pedestrian travel. If sidewalk closure is proposed, prior approval must be secured 14 days prior to event.
- No person shall erect signs, markers or inscriptions of any type in a park or upon public property within the City limits.
- No paint, chalk or any other form of markings shall be used on sidewalks, asphalt, lawn areas or any surfaces within City Parks or on public property.
- No person shall build or maintain a fire. The use of fireworks is not allowed.
- If canopies or inflatables are requested, they must be anchored. No ground stakes allowed. The type of weighted anchors/tie-downs must be pre-approved. Applicant/responsible party shall be responsible for anchors/tie-downs or damages.
- No staples or nails shall be used on any surfaces. Banners or signs require prior approval.
- Electricity use must be coordinated with Klamath Falls Downtown Association. All electrical cords shall be securely covered and routed away from pedestrian travel.
- Failure of the applicant/responsible party to comply with said conditions shall constitute grounds for immediate revocation and/or future use privileges.

**User shall indemnify, defend and hold the City and its officers, agents and employees harmless against all claims and demands, including court costs and attorney fees at trial and on appeal, arising from the use of the City Park or City Public Property by user due to user’s negligence. I hereby certify that the statements submitted on this application are true to the best of my knowledge. I agree on behalf of our group, to assume liability of all costs for any misuse or damage to the park area, be bound to all policies and regulations of the City of Klamath Falls and return the park site to a clean, undamaged and safe condition. I have read, understand and agree to abide by the above Conditions for Public Events Held in Downtown Parks.**

Signature of Applicant/Responsible Party

Printed Name of Applicant/Responsible Party

Date

Downtown Park Public Event Location:  Sugarman’s Corner  Klamath Commons

Event Name: \_\_\_\_\_

Event Date(s): \_\_\_\_\_